

CLASSIFICATION TITLE: Intern Naturalist

DESCRIPTION OF BASIC FUNCTION AND RESPONSIBILITIES:

Under the direction of the Program Coordinator, Outdoor Education, provide learning experiences in conservation, ecology, and outdoor education to classroom-size groups of students in an outdoor education camp setting, on trail hikes and on field trips; develop activities and materials; supervise students in various activities.

DIRECTLY RESPONSIBLE TO:

The immediate supervision of the Program Coordinator, Outdoor Education and the general supervision of the Director, Outdoor Education.

SUPERVISION OVER:

Supervise students and provide direction to high school students serving as counselors.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification)

Program and Curriculum Development:

Deliver activities and materials; participate in the development of informational materials; participate in the improvement of the Outdoor Education Program by improving content, planning activities, organizing materials and equipment; participate in weekly staff inservices; organize and participate in special weekend workshops as required.

Program Implementation:

Deliver instruction in order to provide learning experiences to small and classroom-size groups of students in various outdoor education settings, including trail hikes and on fieldtrips; lead and instruct evening activities (i.e., performing skits, playing musical instruments, singing); perform weekly duties as a liaison promoting open communication and efficiency between teachers, students, nurse, and naturalist staff; train and provide work direction to high school students serving as counselors or students as directed; provide leadership and mentoring opportunities to Student Naturalists; organize and supervise indoor and outdoor activities and meals with students; administer basic first aid as assigned and according to established procedures; attend staff meetings as directed.

Other:

Perform other duties similar to the above in scope and function as required.

MINIMUM QUALIFICATIONS:

Education and Experience:

Sufficient formal and/or informal training consistent with the requirements of this position.

License and Other Requirements:

A valid First Aid and CPR certificate required. A valid California driver's license preferred.

Knowledge of:

Ecology, natural sciences and other related fields and recreational activities; environmental relationships and interdependencies; objectives of the Outdoor Education program; oral and written communication skills; public speaking techniques; interpersonal skills including tact, patience and courtesy; record-keeping techniques; basic first aid.

Ability to:

Adapt to program philosophy, goals, and objectives; provide learning experiences to classroom-size groups of students in various outdoor education settings; develop activities and materials; participate in program musical activities; supervise students in various indoor and outdoor activities; hike on/off trails in natural environment; maintain records and logs related to assigned activities; learn how to prepare and present outdoor education topics; establish and maintain cooperative and effective working relationships with others; work independently with little direction; plan and organize work; administer basic first aid to students when necessary.

Work Environment:

Outdoor and indoor environment; seasonal heat and cold, and adverse weather conditions; may drive a vehicle to conduct work; constant interruptions; exposure to loud noise (music, musical instruments, students screaming)

Physical Requirements:

Seeing to monitor students; hearing and speaking to exchange information and make presentations; walking on rough and uneven terrain, climbing hills and hiking; walking and standing for extended periods of time; lifting, carrying, pushing or pulling moderately heavy objects; bending at the waist, kneeling or crouching.